

MINUTES OF MEETING
COQUINA SHORES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Coquina Shores Community Development District was held on Thursday, February 26, 2026 at 2:00 p.m. at the Hilton Garden Inn Palm Coast Town Center, 55 Town Center Boulevard, Palm Coast, Florida 32164.

Present and constituting a quorum were:

Blaz Kovacic	Chairman
Marcy McBride <i>by phone</i>	Vice Chair
Matthew Fossler	Supervisor
Bill Livingston	Supervisor
Brett North <i>by phone</i>	Supervisors

Also present were:

Jim Oliver	District Manager
Katie Buchanan <i>by phone</i>	District Counsel
Scott Lockwood <i>by phone</i>	District Engineer
Daniel Harvey	Governmental Management Services

The following is a summary of the discussions and actions taken at the February 26, 2026 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Public Comment

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the January 15, 2026 Meeting

There were no revisions to the minutes.

On MOTION by Mr. Kovacic seconded by Mr. Livingston with all in favor the minutes of the January 15, 2026 meeting were approved.
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FOURTH ORDER OF BUSINESS

Consideration of First Amendment to Contract with S.E. Cline Construction, Inc.

Mr. Kovacic stated that the City of Palm Coast requested a change in the design and modification of the scope of work for the offsite improvements, specifically the reuse main and force main, which resulted in two change orders from S.E. Cline. The amendment to the contract covers the change in the date for government acceptance, and the total price of the contract, which reduced.

On MOTION by Mr. Livingston seconded by Mr. Kovacic with all in favor the first amendment to the contract with S.E. Cline Construction, Inc. was approved.

FIFTH ORDER OF BUSINESS

Consideration of Change Order Nos. 2 and 3 to S.E. Cline Contract

Mr. Kovacic stated that change order number two covers the additional scope of work related to the new design of the offsite improvements discussed above, and change order number three covers the amount of the reduction of the cost due to shortening lengths of the reuse and force main.

On MOTION by Mr. Kovacic seconded by Mr. Fossler with all in favor Change Order Nos. 2 and 3 with S.E. Cline Construction were approved.

SIXTH ORDER OF BUSINESS

Ratification of S.E. Cline Pay Application No. 4

A copy of pay application number four, totaling \$497,273.22 was included in the agenda package for the Board’s review. Mr. Kovacic noted requisition number six covers this pay application.

On MOTION by Mr. Kovacic seconded by Mr. Fossler with all in favor pay application number four was ratified.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being nothing to report, the next item followed.

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B. District Engineer – Requisition Summary

A copy of requisition number six totaling \$497,273.22 was provided to the Board for their review.

Mr. Lockwood provided an update on a request regarding the development.

On MOTION by Mr. Kovacic seconded by Mr. Livingston with all in favor requisition number six was approved.

C. District Manager

There being nothing to report, the next item followed.

EIGHTH ORDER OF BUSINESS Financial Reports

A. Financial Statements as of December 31, 2025

Copies of the financial statements were included in the agenda package for the Board’s review.

B. Check Register

A copy of the check register totaling \$18,253.66 was included in the agenda package for the Board’s review.

On MOTION by Mr. Kovacic seconded by Mr. Fossler with all in favor the check register was approved.

NINTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS Supervisors’ Requests and Audience Comments

The Board discussed canceling the March 19, 2026 meeting.

ELEVENTH ORDER OF BUSINESS Next Scheduled Meeting – Thursday, April 16, 2026 at 2:00 p.m. at the Hilton Garden Inn Palm Coast Town Center

TWELFTH ORDER OF BUSINESS Adjournment

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On MOTION by Mr. Kovacic seconded by Mr. Fossler with all in favor the meeting was adjourned.

DocuSigned by:

Jim Oliver

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Secretary/Assistant Secretary



Chairman/Vice Chairman